Funding Applications

Introduction:

Funding Applications is where you go to access your grant applications. The budget, plus several other important items of information are entered in this section. Currently, there are three types of ***Funding Applications*** containing all the grants in ePAGE: ***Consolidated, Competitive*** (21st Century) and ***IDEA***. Several functions are performed in ***Funding Applications***, such as submitting:

- Original Applications.
- Revisions, as needs change.
- Requests for Funds (RFFs) to request federal funds from NDE.
- Final Financial Reports.

In this section you enter grant budgets. In ePAGE a ***Budget*** is referred to as a ***Spending Plan*** and is built automatically when you populate the ***Supplemental Schedule / Detail*** page.

The first time you go into ***Funding Applications*** for a given fiscal year, the Status will be ***Not Started***. Change the status to ***Draft Started*** by Clicking the blue link to start. The first submission will be referred to by the System as ***Revision 0***. Subsequent revisions will be referred to by the System as ***Revision 1***, ***Revision 2***, etc.

You may submit another ***Revision*** at any time (until after 6-30-xx of the fiscal year) when the Status is ***NDE Executive Director Approved*** for the ***Consolidated Application*** and ***NDE Reviewed*** for the ***Competitive Application*** and the ***IDEA Application***.

Completing the Spending Plan and Related Pages:

Click the *Login* link from the left menu bar to login with your Login ID and Password.

Click *Funding Applications* from the left menu bar.

On the *Funding Applications* page, make sure that the correct *Fiscal Year* and *All Application Drafts* are selected from the dropdown menus.

- If you are starting a *Revision*, *All Application Drafts* should be selected.
- If you want to see the last prior approved applications, select *Last Approved Applications*.
- If you want to research a revision further back, or research multiple revisions, select *All Approved Applications*. This will display as many approved applications as have been process in the FY selected.

If another *Fiscal Year* is desired, change *Year*.

- The default fiscal year is the fiscal year of today, which changes to the next fiscal year on 7-1-xx.

Click *Refresh View*, when the *Fiscal Year* and *Application* version are correct.
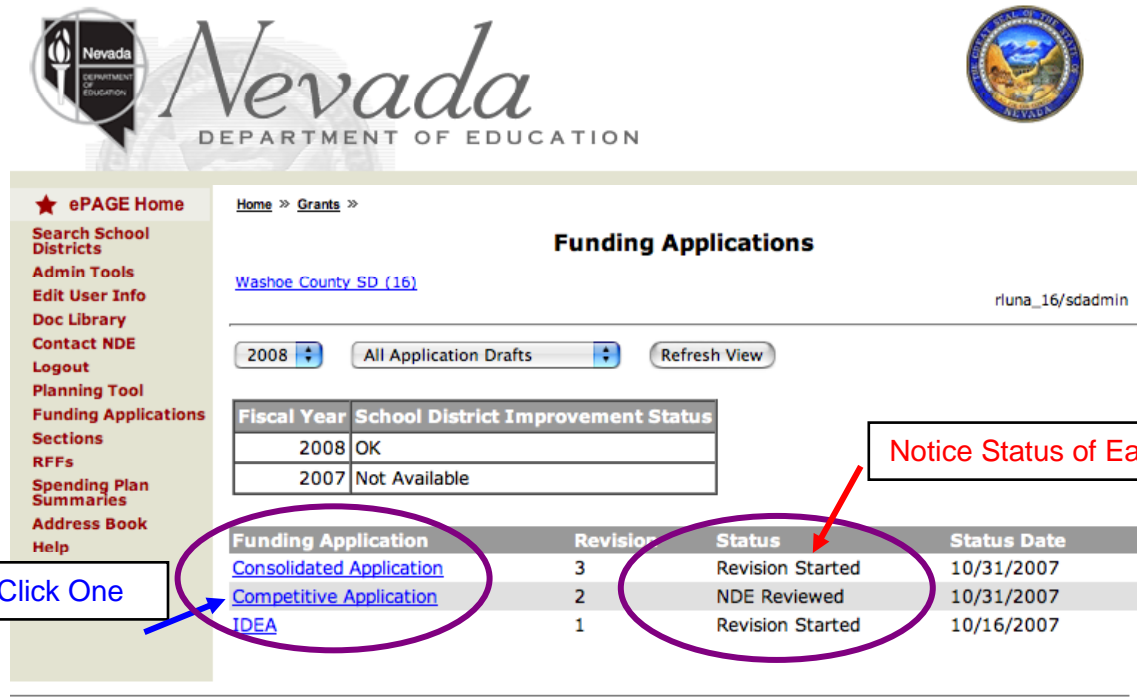
Notice the **Status** column. In the example below, the **Consolidated Application** and **IDEA** have already had Revisions started. The **Competitive Application** has not yet been started, it is currently in **NDE Reviewed** (approved) status.

Click the blue link for the appropriate funding source (i.e., **Consolidated Application, Competitive Application, IDEA Application**, etc.)

Notice the *Application Sections* page below. You will notice the *Application Status* is *NDE Reviewed*.

Notice the only options up to this point are *Click Here to Display All Pages* and *Print*.

*** Beginning of <u>Optional Section</u> to Display all Pages in one Application:

<u>White Link: (Click Here to Display All Pages)</u>: Most selections in ePAGE are identified with a blue link. The link *(Click Here to Display All Pages)* is white. When you Click *(Click Here to Display All Pages)* you will notice each grant expands, providing blue links to Click to go to the specific pages of each grant.

In the following example, you will notice under **Schoolwide, Title I**, the selections are: **Spending Plan, Supplemental Schedule / Detail** and **Spending Plan Details**.

Click on any blue link to go directly to that page.

If you do not prefer this view and wish to collapse the selections, Click (***Click Here to Display Sections Only***).

You will notice blue links are now available at the ***Section*** level.

Using the white link ***(Click Here to Display All Pages)*** link is not required, but you may find this link useful.

The other way to navigate to other pages within a grant is to Click **Next >>** or **Previous <<** to move in order from one page to the next. You may find this "less direct" method to be a bit slower.
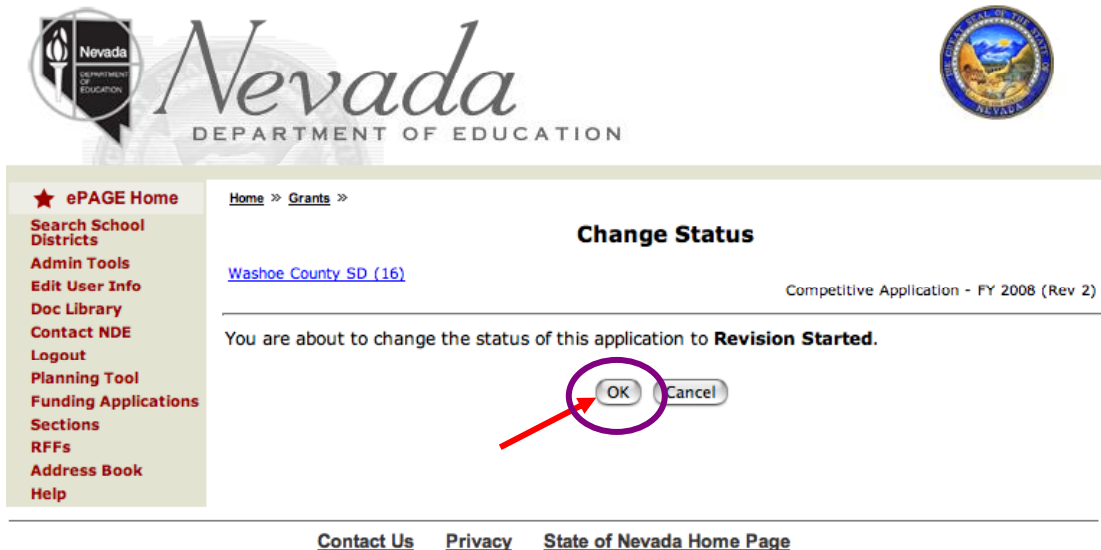
The default **Application Sections** setting is with the pages collapsed. If you had previously Clicked **(Click Here to Display All Pages)**, then went to another page outside of **Funding Applications** by Clicking another selection at the left menu bar, when you come back to **Funding Applications**, the view will be collapsed. If desired, again Click **(Click Here to Display All Pages)** to expand.

End of <u>Optional Section</u> to Display All Pages in one Application ***

Click the blue link for *Revision Started*.

You will see a page similar to below. Click *OK*.

You will be taken to the *Application Sections* page.

In addition to *Click Here to Display All Pages* and *Print*, you will notice there are now two additional options: *Validation* and *Messages*.   See example that follows:

The next time you Click **Funding Applications**, you will notice the status is now **Revision Started**.

If you have navigated to another section, Click *Funding Applications*.

Click the blue link to the appropriate *Funding Application* you wish to work on.

You will be taken to the *Applications Sections,* similar page as below.

Click the blue link for the appropriate grant for which you wish to enter revisions. In this example, *Delinquent, Title I-D* is chosen.

You will be taken to the *Spending Plan* page. The *Spending Plan* page will be blank when you are entering information for the first time in this fiscal year. After entering data for the first time, the *Spending Plan* page will display the last data entered.

Click *Next >>* to navigate to the *Supplemental Schedule / Detail*. This is where you make individual line item additions, changes and deletions to create or modify the budget.

Click **Add Object Code Entry**.

Click the appropriate **Object Code** and **Purpose Code** from the pull downs.

Then Click **View/Edit** under the **Title of Position/Purpose of Item** column.

Enter a narrative description, sufficient so others can clearly understand what you are requesting to do with these funds. Be succinct … only 150 characters are allowed. The **0/150** field is a 'character counter'. As you fill in this area, the 0 will increase with each keystroke. If 150 is exceeded, you will need to delete characters until you get to 150 or less. Click **Done**.

Proceed to fill in the columns *Project Time FTE* (for *Object Code 100 Salaries* only); *Quantity* and *Salary, Rental or Unit Cost*. ePAGE will multiply the *Quantity* times the *Salary, Rental or Unit Cost* to automatically calculate the *Spending Plan Amount* (final column).

At this point, you have successfully added a line to the *Supplemental Schedule / Budget Detail*, which automatically populates the *Spending Plan*. The completed sample line is below:

Repeat the above process, adding lines until the *Supplemental Schedule / Budget Detail* by using *Add Object Code Entry*, until the amount displayed in the last row of the last column, *Spending Plan Amount*, equals the *Allocation*. Each time you *Add Object Code Entry*, the blank line always appears at the very top of the page. So even if you have many lines, it is easy to find the new line by scrolling to the top of the page.

Remove a Line Item Completely: If you make a mistake or wish to completely remove a line item:

Click the box to the left of *Object Code* labeled *Remove*.

Click the blue link *Remove*.

You will see the pop up menu below. Click *OK*.

This line entry is now gone.

A sample, simple completed **Supplemental Schedule / Budget Detail** is displayed below:

Supplemental Schedule/Detail - Delinquent, Title I-D

Washoe County SD (16)

Consolidated Application - FY 2008 (Rev 3)

(<<) (Save) (>>)

Remove	Object Code	Purpose Code	Title of Position/Purpose of item	Project Time (FTE)	Quantity	Salary, Rental or Unit Cost	Spending Plan Amount
☐	100 – Salaries	1000 Instruction	Teacher to work with Reading Group View/Edit 36/150	1	1	40,000.00	40,000.00
☐	200 – Retirement Fringe Benefits	1000 Instruction	Fringe benefits for above teaching p View/Edit 44/150	0	1	15,000.00	15,000.00
☐	300–500 – Purchased Services	2200 Instructional Support Services	Professional educational consultants View/Edit 55/150	0	1	17,604.00	17,604.00
☐	600 – Supplies	2200 Instructional Support Services	Computers to run Read 180 program View/Edit 128/150	0	5	900.00	4,500.00
Remove			Add Object Code Entry				77,104.00

(<<) (Save) (>>)

Notice the figure in the last row, last column is $77,104.

A sample *Spending Plan* that was created by the *Supplemental Schedule / Budget Detail* lines is displayed below.

Spending Plan - Delinquent, Title I-D

Washoe County SD (16)

Consolidated Application - FY 2008 (Rev 3)

(<<) (Save) (>>)

Indirect Cost: 3.90 %

OBJECT CODE / PURPOSE CODE	100 Salaries	200 Retirement Fringe Benefits	300-500 Purchased Services	600 Supplies	700 Capital Outlay	800 Other	TOTAL
1000 Instruction	40,000.00	15,000.00	.00	.00	.00	.00	55,000.00
2100 Student Support Services	.00	.00	.00	.00	.00	.00	.00
2200 Instructional Support Services	.00	.00	17,604.00	4,500.00	.00	.00	22,104.00
2300 & 2400 Gen. & Sch. Adm.	.00	.00	.00	.00	.00	.00	.00
2600 Safety and Operations							.00
2700 Transportation	.00	.00	.00	.00	.00	.00	.00
2500 & 2900 Comm. & Parent Involvement	.00	.00	.00	.00	.00	.00	.00
Expenditures for Prof. Dev.	.00	.00	.00	.00	.00	.00	.00
Expenditures for Nonpublic Schools							.00
Indirect Costs						.00	.00
TOTAL	40,000.00	15,000.00	17,604.00	4,500.00	.00	.00	77,104.00
						Adjusted Allocation	77,104.00
						Remaining	.00

Plus/Minus Sheet

In the above example, notice the *Adjusted Allocation* equals the *TOTAL*, and the amount *Remaining* is .00. If you see a figure other than .00 in *Remaining*, you should go back to the *Supplemental Schedule / Budget Detail* to adjust entries until these two figures equal. (Unless, for reasons not addressed here, your intention is to submit a *Spending Plan* with an amount less than the *Allocation*.)

Scrolling down on the same page, you will notice the blue link *Plus/Minus Sheet*. Clicking *Plus/Minus Sheet* allows you to see changes in dollars made at the *Purpose* and *Object* levels. Changes are displayed in red.

Spending Plan Plus/Minus - Delinquent, Title I-D

Washoe County SD (16)

Consolidated Application - FY 2008 (Rev 3)

OBJECT CODE / PURPOSE CODE	100 Salaries	200 Retirement Fringe Benefits	300-500 Purchased Services	600 Supplies	700 Capital Outlay	800 Other	TOTAL
1000 Instruction	$40,000.00 $40,000.00	$15,000.00 $15,000.00	$0.00	$0.00	$0.00	$0.00	$55,000.00 $55,000.00
2100 Student Support Services	$0.00	$0.00	$0.00 ($77,104.00)	$0.00	$0.00	$0.00	$0.00 ($77,104.00)
2200 Instructional Support Services	$0.00	$0.00	$17,604.00 $17,604.00	$4,500.00 $4,500.00	$0.00	$0.00	$22,104.00 $22,104.00
2300 & 2400 Gen. & Sch. Adm.	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2600 Safety and Operations	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2700 Transportation	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2500 & 2900 Comm. & Parent Involvement	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Expenditures for Prof. Dev.	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Expenditures for Nonpublic Schools	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Indirect Costs	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
TEMPORARY	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
TOTAL	$40,000.00 $40,000.00	$15,000.00 $15,000.00	$17,604.00 ($59,500.00)	$4,500.00 $4,500.00	$0.00	$0.00	$77,104.00
				Adjusted Allocation			$77,104.00

(Return)

It is <u>strongly recommended</u> after completing the *Supplemental Schedule / Budget Detail*, you come back to the *Spending Plan* page, then Click the *Plus/Minus Sheet* to view the changes at the *Purpose* and *Object* levels.   It is recommended you print this page for reference.

After the *Spending Plan* is complete, continue with the other *Funding Applications* pages. There are typically several other pages in *Funding Applications* that need to be completed in addition to the *Spending Plan*.

From the *ePAGE Home* page:

Click *Funding Applications*.
Click the blue link for the appropriate *Funding Application*.

Click either the white link *(Click Here to Display All Pages)* or select a blue link to go to a *Spending Plan* page. The following assumes the user Clicked a blue link to go to the *Spending Plan* for *Migrant Education, Title I C*.

Click *Next >>* to go to the *Supplemental Schedule / Detail* page.

Click *Next >>* to go to the *Spending Plan Details* page. See the following example.

Fill in the various areas on this page as appropriate.

Click **Next >>** to go to the *Eligible Nonpublic Service* page.

Fill in the various areas of this page as appropriate.

Click **Next >>** to continue to the next page. Depending on the grant you are working with, there could be more pages. Each grant will request different types of information, as particular to that specific grant. Follow this process of entering information, then Clicking **Next >>** until you are back at the *Applications Section* page.

Allocations, **Viewing and Transferring Funds**: (via NCLB transferability)

The Allocations page can be used to view all funding allocations within each *Application*.

The Allocations page is used to transfer funds from one program to another, as allowed by NCLB transferability provisions. The system will allow you to transfer funds only between allowable programs in allowable amounts.

Click **Funding Applications**
Click the blue link for an Application, in this example, **Consolidated Application** is chosen.

Click the blue link **Allocations**

You will be taken to the **Allocations** page. See the following sample.

This page, which is too large to display in its entirety below, summarizes all the programs (grants) in the **Consolidated Application**.

While hard to see in the screen print below, the "clear white" boxes with "0.00" are data fields that can be edited. Each "clear white" box with "0.00" is an area where a District may chose to transfer funds, in accordance with NCLB regulations on transferability.

Allocations

Washoe County SD (16)

Consolidated Application · FY 2008 (Rev 4)

(<<) (Save) (>>)

	I-SW	I-TA	I-Neg	I-D Del	I-C Mig	I-SI	I-CSR	II-A TQ	II-D Tec
Original Allocation	9,102,377.00	.00	.00	77,104.00	55,000.00	581,809.00	18,668.39	2,168,497.00	93,136.57
Incoming Carryover	1,844,685.32	.00	.00	.00	3,275.58	234,728.19	.00	421,637.53	2,363.45
Outgoing Carryover	.00	.00	.00	.00	.00	.00	.00	.00	.00
Re-alloc Funds	.00	.00	.00	.00	.00	.00	.00	.00	.00
Addt'l Funds	3,000.00	.00	.00	.00	.00	.00	.00	.00	.00
Release Funds	.00	.00	.00	.00	.00	.00	.00	.00	.00
Consortium	.00	.00	.00	.00	.00	.00	.00	.00	.00
Forfeited Funds	.00	.00	.00	.00	.00	.00	.00	.00	.00
FFR Release Funds	.00	.00	.00	.00	.00	.00	.00	.00	.00
TOTAL	10,950,062.32	.00	.00	77,104.00	58,275.58	816,537.19	18,668.39	2,590,134.53	95,500.02
Unneeded II A TQ	.00							(754,041.89)	.00
Unneeded II-D Tec	.00								.00
Unneeded IV SDF	.00								.00
Unneeded V Innov	.00								.00
From I-SW	.00	.00							
ADJUSTED TOTAL	10,950,062.32	.00	.00	77,104.00	58,275.58	816,537.19	18,668.39	1,836,092.64	95,500.02
Adjusted Spend Plan	10,950,062.32	.00	.00	77,104.00	58,275.58	816,537.19	18,668.39	1,836,092.64	95,500.02

Click One for Data Entry, to Transfer Funds To & From Programs.

In the following example, we are going to transfer $4,000 from Title IID Tech to Title I Schoolwide. The steps are as follows:

Click the following white box: under the I-SW column, in the **Unneeded IID-Tech** row.
Type "**4000.**"
Click any other white cell, or hit Tab ...

	I-SW	I-TA	I-Neg	I-D Del	I-C Mig	I-SI	I-CSR	II-A TQ	II-D Tec
Original Allocation	9,102,377.00	.00	.00	77,104.00	55,000.00	581,809.00	18,668.39	2,168,497.00	93,136.57
Incoming Carryover	1,844,685.32	.00	.00	.00	3,275.58	234,728.19	.00	421,637.53	2,363.45
Outgoing Carryover	.00	.00	.00	.00	.00	.00	.00	.00	.00
Re-alloc Funds	.00	.00	.00	.00	.00	.00	.00	.00	.00
Addt'l Funds	3,000.00	.00	.00	.00	.00	.00	.00	.00	.00
Release Funds	.00	.00	.00	.00	.00	.00	.00	.00	.00
Consortium	.00	.00	.00	.00	.00	.00	.00	.00	.00
Forfeited Funds	.00	.00	.00	.00	.00	.00	.00	.00	.00
FFR Release Funds	.00	.00	.00	.00	.00	.00	.00	.00	.00
TOTAL	10,950,062.32	.00	.00	77,104.00	58,275.58	816,537.19	18,668.39	2,590,134.53	95,500.02
Unneeded II-A TQ	0.00							(754,041.89)	0.00
Unneeded II-D Tec	4,000.00							0.00	(4,000.00)
Unneeded IV SDFS	.00							.00	.00
Unneeded V Innov	.00							.00	.00
From I-SW	.00		.00						
ADJUSTED TOTAL	10,954,062.32					816,537.19	18,668.39	1,836,092.64	91,500.02
Adjusted Spend Plan	10,950,062.32					816,537.19	18,668.39	1,836,092.64	95,500.02

First, Click in the Cell

Second, Type the Amount to Transfer *In*

Third, Notice the Amount of the Automatic Transfer *Out*

… Notice the system has automatically transferred the $4,000 Out of II-D Tech. At this point, you have successfully transferred $4,000 from Title IID Tech to Title I Schoolwide.

Click **Next >>, Save** or **Previous <<** to save these transferability changes and continue.

				II-A TQ	II-D Tec
				(754,041.89)	0.00
				0.00	(4,000.00)
				0.00	0.00
				0.00	0.00
58,275.58	816,537.19	18,668.39		1,836,092.64	91,500.02
58,275.58	816,537.19	18,668.39		1,836,092.64	95,500.02

Click One to Save Transfers

<< Save >>

Blue links to Planning Tool:

As you are working in the various *Funding Applications* pages, if you scroll to the bottom, you will notice there are blue links to the *Planning Tool*. See the following example.

Pay special notice to the line *SCHOOL DISTRICT PLAN GOALS* line. Notice the amount here is equal (rounded to nearest dollar) to the amount allocated in the *Spending Plan*. These amounts from the *Planning Tool* should reconcile with the following two amounts from *Funding Applications*:
        Allocations, and *Spending Plan* total.

Notice the *Spending Plan* amounts (at right) is the same as the *Planning Tool* amounts (below). If not, adjust.

Est Cost Total: 874,585.65

Document Library
☑ By checking this box, we agree that we have reviewed the following documents contained in the "Doc Library" for this program. We also agree that we understand any additional requirements for this program as they are defined in these documents.

SCHOOL DISTRICT PLAN GOALS: ($874,586 Related by Fiscal Resource)

Climate and Culture ($291,529)
Improve student achievement and proficiency for all students with special emphasis on disaggregated groups of students as used for AYP determinations ($291,529)
Learning Opportunities ($291,529)

Notice the *Planning Tool* amount comes from *Fiscal Resources* allocated to three *Goals*, in this example.

You will notice Clicking a blue link will pull up a pop up window displaying information from the *Planning Tool*.

Second, Notice the Pop Up Menu from the *Planning Tool.* Review, Closing the Window When Done.

First, Click a Blue Link to the *Planning Tool*

This demonstrates how the *Funding Applications* and *Planning Tool* are linked.

When you are finalizing the *Funding Application Revision*, Clicking the blue link to *Validate*, then Clicking the blue link to *View Messages*, any discrepancies between *Funding Applications Spending Plans* and the *Planning Tool* will be noted as either *Errors* or *Warnings*. If this occurs, adjust the *Spending Plan* or *Planning Tool*, as applicable.

Assurances:

Each **Funding Application** will have a set of **Assurances** that must be read and agreed to as part of the **Funding Application**.

Click **Funding Applications**.
Click a blue link to select a **Funding Application**.
Scroll down and Click the blue link **Assurances**.

By submitting the **Funding Application**, your district agrees to abide by all the **Assurances**. An authorized **School District Administrator** should follow the steps above to go to this page, read all **Assurances**, and **Print** if desired.

When done reviewing the Assurances, Click **Next >> or Previous <<**. You will be taken back to the Applications Section page.

Validate:

The *Validate* function is how ePAGE checks your work, and lists *Errors* and *Warnings*, if applicable.

<u>Errors</u>: **Must be corrected before the system will allow the Funding Application to be District Approved**.

<u>Warnings</u>: **Should be reviewed, but do not need to be change before the system will allow the Funding Application to be District Approved**.

Click *Funding Applications*.
Click a blue link to select a *Funding Application*.
Scroll down and Click the blue link *Validated*. You may Click *Validate* for either an *Individual Program* OR the entire *Funding Application*.
See the example below:

Click **Messages**. Again, you have the choice of Clicking an ***Individual Program*** or the entire ***Funding Application***.

Consolidated Application Sections

Search School Districts
Admin Tools
Edit User Info
Doc Library
Contact NDE
Logout
Planning Tool
Funding Applications
Sections
RFFs
Address Book
Help

Washoe County SD (16)

Consolidated Application - FY 2008 (Rev 4)

Application Status: Revision Started

Change Status to: Draft Completed

Description (Click Here to Display All Pages)	Validation	Messages	Print
Allocations	Validate	None	Print
School Information, Title I	Validate	Messages	Print
Schoolwide, Title I	Validate	None	Print
Targeted Assistance	Validate	None	Print
Delinquent, Title I-D	Validate	None	Print
Migrant Education,	Validate	None	Print
School Improvement	Validate	None	Print
Comprehensive School Reform, Title I	Validate	None	Print
Teacher/Principal Training & Recruiting, Title II-A	Validate	None	Print
Enhancing Education Through Technology, Title II-D	Validate	None	Print
LEP, Title III	Validate	None	Print
Safe and Drug-Free Schools (SDFS), Title IV-A	Validate	None	Print
Innovative Programs, Title V	Validate	None	Print
McKinney-Vento Homeless Assistance Program	Validate	None	Print
Other			Print
Assurances			Print
ALL	Validate	Messages	Print

Click to review ***Messages*** One Program at a Time. (In this example, Only 1 Program has Messages.)

Click to review all ***Messages*** in the Entire ***Funding Application***.

You will be taken to the *Validation Messages* page. Review & edit as needed.
Click a blue link or go to the appropriate area as needed.

As you correct all **Errors**, and any **Warnings** you chose to change, repeat the
Validate and **Messages** processes until all **Errors** are gone; and you are
satisfied that any **Warnings** are acceptable.

Print, Review & Approve: Make sure the figures in ePAGE match the figures you will use in your district's accounting system for budgets and expenditures.

After completing all pages in *Funding Applications*, your Revision is complete. The status is ready to be changed to *Draft Completed*. Only the *Fiscal Representative* or *Superintendent* can change the status to *Draft Completed*. The *Fiscal Representative* or *Superintendent* will now log in to complete the next steps:

Click *Funding Applications*

Click appropriate *Application*

Click *Draft Completed*

You will see a page similar to below. The page may contain addition information in the form of *Errors* and *Warnings*. Please carefully review. See prior information on *Errors* and *Warnings*.

The *School District Fiscal Representative* will receive an e-mail stating this revision needs to be reviewed. The *School District Fiscal Representative* will then need to *Login* and *Approve* or *Return Not Approved* if not acceptable.

In some cases, an additional page or pop up may require the *School District Fiscal Representative* and *Superintendent / Authorized Representative* to certify additional information. Follow any additional prompts given by the system.

In the following example, we chose to return this *Not Approved* so some modifications could be made. Had this been *Approved*, the message would be similar except it would state the status is being changed to *School District Fiscal Representative Approved*.
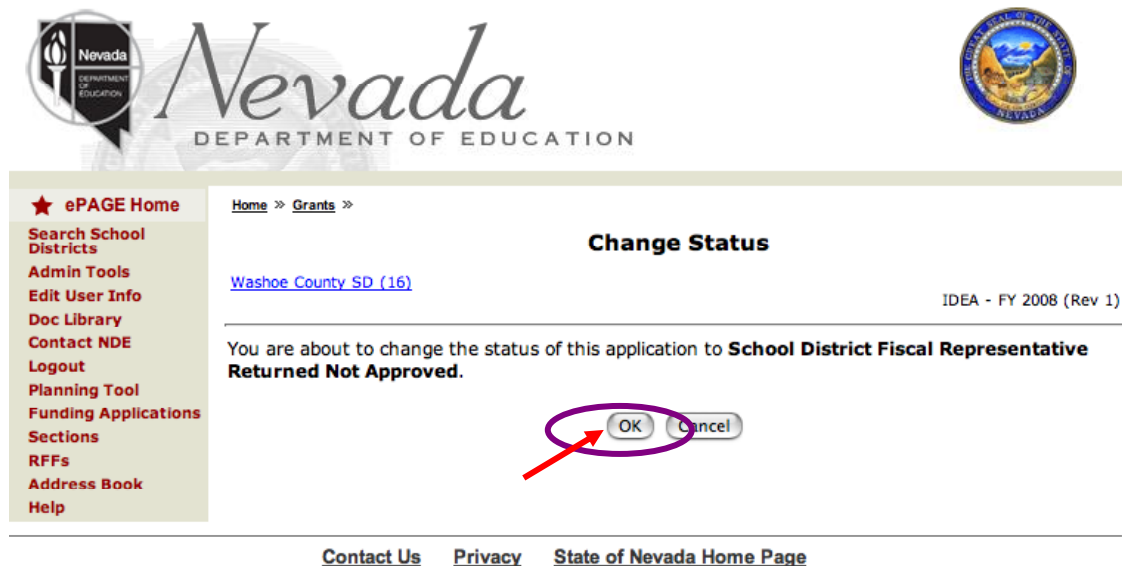
If *Not Approved*, the revision will be in status *Returned Not Approved*. After the desired modifications have been made:

From the *Application Sections* page, Click *Draft Completed*.
Click *OK*.

The *Fiscal Representative* will then repeat the review and approval process described earlier.

The *Superintendent / Authorized Representative* will conduct the same review and approval as the *Fiscal Representative*.

After the Superintendent has approved the revisions, the status is waiting for *NDE Review*.

When the revision has been approved by NDE, the *Fiscal Representative* and *Superintendent* will receive e-mail notification. Additionally, any user can check the status as follows:

Click *Funding Applications* from the left menu bar.

On the *Funding Applications* page, make sure that the correct fiscal year and *Last Approved Applications* are selected from the dropdown menus.

Click *Refresh View*. Here you can see the date NDE approved the revision. You can see which *Revision* number is the last to be approved.

NOTE: As of this writing, *NDE Executive Director Approval* is final approval on the *Consolidated Application* and *NDE Reviewed* is final approval on the *Competitive* and *IDEA Application*.

Please plan accordingly to 2 to 3 weeks normal processing time for NDE review and approval.

When done, *Logout* at the left menu bar.